

## GDPR INFORMATION CLAUSE

We would like to inform you that in accordance with the General Data Protection Regulation (hereinafter referred to as "GDPR"):

### Data Controller

The data controller of your personal data is **AFORMIC POLSKA Sp. z o.o.** with its registered office in Gliwice, 113 Wyczółkowskiego Street, 44-109 KRS (National Court Register): 0001041734, NIP (TAX ID): 9691658467, REGON (CRN): 525570917 (hereinafter referred to as "Controller"):

### Contact

For further information about the processing of your personal data and the exercise of your rights under the GDPR, you may contact the Controller by using the above contact details or by email: [rodo@aformic.com](mailto:rodo@aformic.com)

### Purposes and legal basis for processing

The personal data will be processed by the Controller in order to:

- 1) handling internal notifications on the subject of violations of the law, in particular analysing the notification received, keeping a register of notifications of violations, drawing up reports summarising the activities carried out and archiving documents (legal basis: Article 6(1)(c) GDPR – „provision of law”, in relations to the Act of 14th June 2024 on the protection of whistleblowers);
- 2) processing of special category data (e.g. data concerning health, political opinions, religious or philosophical beliefs, etc.), in particular if such data will be included in the notifier's application (legal basis: Article 9(1)(g) GDPR),
- 3) assert or defend against possible claims related to the handling of breach notifications (legal basis: Article 6(1)(f) GDPR) - „legitimate interest of the controller”).

- the provision of personal data is voluntary; however, the refusal to provide such data may result in the inability of the Controller to fulfil the purposes indicated above.

### Rights in relation to processing

In accordance with the GDPR, you have the right to:

- 1) Request access to your personal data;
- 2) Obtain a copy of the data being processed;
- 3) Rectification of the data;
- 4) Erasure or restriction of data processing;
- 5) Transfer the data
- 6) Withdraw consent at any time (without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal).

At any time, you have the right to object to the processing of data processed on the basis of Article 6(1)(f) GDPR indicated above (i.e. purposes and grounds for processing).

In addition, if you believe that the processing of your personal data violates the provisions of the GDPR, you have the right to lodge a complaint with the President of the Personal Data Protection Office, Stawki 2, 00-193 Warszawa.

Please send requests in the aforementioned area to the e-mail address: [rodo@aformic.com](mailto:rodo@aformic.com). In order to ensure that you are eligible to make a request, we may ask you to provide additional information to authenticate your identity.

### Data retention period

**AFORMIC POLSKA Sp. z o.o.**

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44-109 Gliwice, Polska  
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[office.pl@aformic.com](mailto:office.pl@aformic.com)  
[www.aformic.com](http://www.aformic.com)

Tax ID (NIP): PL9691658467  
Statistic number (REGON): 525570917  
District Court in Gliwice  
Court registrar number (KRS): 0001041734  
Initial capital: 100 000,00 zł PLN

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The personal data **will be processed for the period** necessary to fulfil the above-mentioned purposes of the processing, depending on the legal basis, this will be for a corresponding period:

- 1) necessary to carry out the process of handling the breach notification, in particular the analysis of the notification received, as well as the conduct of investigations, etc,
- 2) to carry out legal obligations incumbent on the Controller,
- 3) during which the law requires data to be transferred,
- 4) after which claims become time-barred
- 5) until such time as an effective objection to the processing is made.

## Data Recipients

The controller may make the processed data available to:

- to its employees and associates who, within a certain, limited authorisation, may have access to the data, in connection with the performance of their official duties;
- external entities to whom the Controller has entrusted the processing of personal data, in particular: providers of technical services (i.e. IT services, IT system providers), etc.;
- authorised entities, to the extent and in accordance with the principles set out by law.

## Data Transfer

As a general rule, personal data will not be transferred outside the European Economic Area ("EEA"). However, given the provision of services by our subcontractors in the provision of support for ICT services and IT infrastructure, the Data Controller may outsource certain activities or IT tasks to recognised subcontractors operating outside the EEA, which may result in the transfer of your data outside the EEA. In accordance with the European Commission's decision, recipient countries outside the EEA shall ensure an adequate level of protection of personal data in accordance with EEA standards.

In the case of recipients in the territory of countries not covered by the European Commission's decision, in order to ensure an adequate level of this protection, the Controller shall conclude agreements with recipients of personal data which are based on the standard contractual clauses issued by the European Commission in accordance with Article 46(2)(c) GDPR.

## Automated decision-making

The Controller does not make decisions by automated means, including profiling as defined in Article 22 GDPR.